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| Number | Question | What does this mean for Workshare claimants? |
| Initial questions 6 | Are you filing for unemployment because your employer has notified you that they are participating in an approved WorkShare program? | Answer Yes if you are participating in WorkShare.  Answer No if you are filing for regular unemployment insurance. |
| Employment details  1b  1e  1h  1j  8 | Employment end date | The last day you worked prior to the reduction in hours. |
| Reason you are no longer working with this employer? | Working part-time (for your WorkShare employer, as long as you are still working for that employer) |
| Are you being paid by your employer during your time off? | This question refers to leave time or other types of compensation. It does not man pay for hours worked. |
| During your current period of unemployment, have you received, or will you receive any remuneration pay from this employer? | This question refers to pay such as severance, wages in lieu of notice, dismissal wages, etc. It does not mean pay for hours worked. |
| Can you accept full time work? | This question refers to your normal hours with your employer if hours were available. |
| Able and available details 11  12 | How many hours per week did you normally work in the last 18 months? | Your average hours each week (40 or less if applicable) |
| How many hours per week are you currently able and available to work? | Same as #11 if you are able and available to work the same hours each week. |